

**History of the Alpha Beta Chapter
Of
Zeta Phi Beta Sorority, Inc.**

The Alpha Beta Chapter of Zeta Phi Beta Sorority, Incorporated was chartered here on the campus of Dillard University in January of 1942 under the sponsorship of the Alpha Gamma Zeta Chapter of Zeta Phi Beta Sorority, Inc.

Charter Members

Adelaine Hawks
Theresa Cottles Lewis
Althea Oritique Watson
Julia Edinburgh Coffee
Evelyn Mitchell Epps

These visionary, tenacious, and dedicated young women began a tradition of excellence and service to promote the ideals of Zeta Phi Beta Sorority, Inc. Throughout the years, the Alpha Beta Chapter has volunteered countless hours to uplift the community and inspire young women to achieve their goals.

The legacy of the Charter Members has created a rich road map for future sorors to follow. Past members of the Alpha Beta Chapter include Doctors, Lawyers, Nurses, Teachers, Professors, Business Owners, Entrepreneurs, and Religious Leaders.

At its inception the Alpha Beta Chapter set itself apart from the growing number of black sororities, by committing to professionalism, and encouraging the academic success of its members.

We are proud of our heritage and strive to fulfill the vision of our Charter Members.

Binding ourselves together in *love* we continue their mission to spread the good news that Zeta Phi Beta Sorority, Inc. is the true meaning of *sisterhood*.

Zeta Phi Beta Sorority Incorporated
Alpha Beta Chapter

PREAMBLE

The members of the Alpha Beta Chapter of Zeta Phi Beta Sorority Incorporated do hereby formulate and adopt these By-Laws for more effective governance, to carry out business transactions, promote the ideals of Zeta Phi Beta Sorority Incorporated and develop a stronger, more unified sisterhood at Dillard University.

ARTICLE I

NAME

The name of the organization shall be Alpha Beta Chapter of Zeta Phi Beta Sorority Incorporated.

ARTICLE II

MEMBERSHIP

ALPHA BETA

Sec. 1. Members of the above chapter shall be composed of College and University women matriculating toward the Bachelors Degree who have a cumulative grade point average of 2.50 or better .
They must exemplify the ideals of Zeta Phi Beta Sorority, Incorporated and be rendering efficient service in the community.
Members must be in good standing with Dillard University.

All members must maintain a 2.5 GPA to be considered active.

ARTICLE III

OFFICERS

Sec. 1. The officers of the chapter shall be the same as provided for the Graduate Chapter, with the additions and subtractions of others as is desired.

Sec. 2. Duties of Officers:

BASILEUS

It shall be the duty of the Basileus to have general supervision of the chapter. She shall preside over all meetings, make up the agenda, appoint all committees, enforce due observance of the constitution, by-laws, and regulations, call special meetings, sign all important papers, forms, and contracts, sign and/or approve disbursements of money from the treasury, respond in a timely manner to all requests made upon the chapter by the National and Regional office. She shall make no motions nor cast a vote except in the case of a tie, when she may cast the deciding vote. (She may cast a vote for membership applications and chapter elections)

1st ANTI-BASILEUS

It shall be the duty of the 1st Anti-Basileus to assist the Basileus and to serve in her place during the absence of the Basileus. She shall assist with the general supervision of the chapter, as well as review agenda items before the meeting with the Basileus. She shall be the Coordinator of the Membership Intake Process. She shall also be responsible for intake and training of new members along with the membership. (Must Be Certified in the Membership Intake Process)

GRAMMATEUS

The Grammateus shall be the recorder of the proceedings of the chapter and take minutes at each meeting and keep a record of the same. She shall keep a record of attendance at each meeting and give a copy to the 1st Anti Basileus. She shall provide copies of the minutes to the membership. She shall preside over the meetings in the absence of the Basileus and the 1st Anti-Basileus.

ANTI-GRAMMATEUS

It shall be the responsibility of the Anti Grammateus to assist the Grammateus with her duties as well as handle all written correspondence for the chapter. She shall serve in the place of Grammateus during her absence.

TAMIAS

She shall receive all monies from the chapter and make all disbursements required by the chapter; countersigned by the Basileus. She shall keep orderly and, accurate records, of all monies paid out and keep the correct account of all receipts and expenditures. She shall give a verbal report at chapter meetings, and submit a written report at the end of the year.

EPISTOLEUS

It shall be the duty of the Epistoleus to send the chapter news and contributions to the Archon. She shall disseminate in the public press all noteworthy activities of the chapter that are not secret. She shall keep a scrapbook of all interesting chapter events, entering fully as possible into detail, and shall have an interesting history for reading on all occasions.

PHYLACTER

She shall be present at all meetings of the body. She shall advise members of the rules and regulations governing the said body according to Robert's Rules of Order, Constitution and By-laws of the National and Local Chapter of Zeta Phi Beta Sorority, Inc. She shall judge all parliamentary questions and settle them according to the constitution and the by-laws and Robert's Rules of Order. She shall aid the Basileus in maintaining order at all times.

ARTICLE IV

ELECTIONS

- Sec. 1. Officers shall be nominated from the floor and shall be voted upon by secret ballot.
- Sec. 2. The majority of all votes cast shall constitute a choice. In the event of a tie vote, the election is decided by lot unless the chapter adopts a motion to do otherwise.
- Sec. 3. Election of officers shall occur at the first April meeting.
- Sec. 4. The term of office shall be for one (1) calendar year.
- Sec. 5. A member may not hold the same office more than two consecutive years.
- Sec. 6. A neophyte shall not be elected Basileus. Unless decided otherwise by the body.
- Sec. 7. No member can be elected to an office unless all financial obligations have been met prior to the time of the election.
- Sec. 8. Only active members may participate in the election process.

ARTICLE V

MEETINGS

- Sec. 1. The chapter shall hold two regular meetings a month. One-third of members shall constitute a quorum.
- Sec. 2. The roll of the chapter shall be called at each regular meeting.
- Sec. 3. Any member absent from two consecutive regular meetings without legitimate written excuse acceptable to the body is suspended from activities of Alpha Beta Chapter until further notice. She shall be assessed a fee of \$5.00.
- Sec. 4. All members shall be expected to attend each regular meeting.

- Sec. 5. The hour of the regular meetings shall be for Sunday at 4:00 p.m. unless stated otherwise.
- Sec. 6. All business shall be attended to at regular meetings. Emergency meetings may be called at the discretion of the Basileus. Only business pertinent to the emergency meeting shall be discussed.
- Sec. 7. All business must be discussed and completed before sorors begin socializing.
- Sec. 8. No sorority business should be discussed outside of the Alpha Beta Chapter.

ARTICLE VI

DUES

- Sec. 1. The dues of the chapter shall be payable monthly and shall be determined by the budget at the beginning of the year.
- Sec. 2. A soror must be financial on the National, Regional, and local level in order to be considered active.
- Sec. 3. Members in debt financially for 3 months without a legitimate excuse acceptable to the chapter may be called un-financial. Un-financial members consist of those who have failed to pay dues.

ARTICLE VII

REINSTATEMENT

- Sec. 1. Any member un-financial for two years or more may reinstate by paying the reinstatement fee as required by the National body as well as the appropriate dues.
- Sec. 2. Sorors transferring from other undergraduate chapters may become members of Alpha Beta by paying the transfer fee, and chapter dues.
* must have a transfer card, or have it sent to Alpha Beta

ARTICLE IX

CANDIDATES FOR MEMBERSHIP

See... Zeta Phi Beta Sorority, Inc. Membership Selection/ Intake Process and Current rituals approved by the National Office.

Must also meet and follow the current policies, and guidelines governing Greek Lettered Organizations here at Dillard University. Candidates for membership must have a cumulative grade point average of 2.75 and meet all guidelines established by National Office as well as the University in order to be considered.

ARTICLE X

STANDING COMMITTEES

Sec. 1. All committees, standing and select shall be appointed by the Basileus.

ARTICLE XI

ORDER OF BUSINESS (Agenda)

- Sec. 1. a. Devotion and Opening Prayer
- b. Business
- Roll call of members and payment of dues
 - Reading and approval of minutes from previous meeting
 - Unfinished Business
 - Report from committees
 - Authorization for payment of bills
 - Report from Tarnias
 - New Business
 - Reading of correspondences
 - Other
 - Closing prayer and National Sorority Hymn
 - Embellishment

ARTICLE XII

PARTICIPATION

Sec. 1. Members must participate in all public services, special and social, of the Sorority. Exceptions will include illness of self and immediate members of the family, death of relatives or work related activities or other uncontrollable circumstances.

ARTICLE XIV

AMENDMENTS

Sec. 1. Amendments, alterations and additions to these By-Laws must be submitted in writing to the Basileus. The Basileus must give notice to the chapter. At the next chapter meeting said amendments, alterations, or additions may or may not be adopted by a 2/3's vote.

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Alpha Beta Chapter

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